PURCHASING AGENT APPROVAL LEVEL (Required generall for any ONC ROCES purchase)		
(Required approval for any ONC BOCES purchase) Lynn Chase, Purchasing Agent		
<u>+</u> +		
DEPUTY SUPERINTENDENT APPROVAL LEVEL		
(Reviews and approves all requisitions)		
Dr. Jennifer Avery, Deputy Superintendent		
NETWORK ADMINISTRATOR APPROVAL LEVEL (299 and 399 Budget Codes ONLY)		
(Reviews each technology requsition and approves if the items and or services being purchased will fit into the BOCES technology plan and systems)		
Gen Ballard, Network Administrator		
<u> </u>		
DIRECTOR APPROVAL LEVEL (Reviews each requsition and approves if purchase is appropriate and necessary for their service and ensures there are enough budget funds to support the purchase)		
Jacon Sanchay		
Ryan DeMars, Director of CTE, Alt Ed & Adult Ed Stacy Ward, Director of Instructional Support Stacy Ward, Director of Ins		
↑ ↑ ↑		
PROGRAM LEADER APPROVAL LEVEL		
(Reviews each requsition and approves if purchase is appropriate and necessary for their service and ensures there are enough budget funds to support the purchase)		
April Erkson, Principal Principal Coordinator Coordina		
†		
COORDINATOR - PN/CROP/DOF APPROVAL LEVEL		
(Reviews each requsition and approves if purchase is appropriate and necessary for their service and ensuring there are enough budget funds to support the purchase)		
Wojciechowski, Facilities PN & Adult Health Services P	Carolyn oper, CROP Project Manager	
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PURCHASING REVIEW APPROVAL LEVEL		
(Reviews each requisition for compliance to purchasing policy in regards to bidding, quotes, best value and proper budget code usage) Cathy Jacob, Purchasing Assistant		
† † †		
REQUISITIONER		
(Enters requisitions in WinCap for needed items, services, travel, etc.)		
lim Snyder Lenny Zaccagnino Lenny Zaccagnino Kristin Steigmeier CTE, CAS & Alt Ed Teacher, Guidance Counselor (OAOC) Elizabeth Hubbard Carlyn Keller CTE, CAS & Alt Ed Teacher, Guidance Counselor (OAOC) Sarah Livingston Lisa Lorette Logan Mohr Chelsea Wallace Cathy Jacob Kristin Steigmeier Meghan Johnston Alyssa Oliveri Lessica Slater Terri Chichester Terri Chichester Terri Chichester Cassica Slater Cassis Bruno Cassis Bruno Canny Struckle & Adult Ed Teachers, Counselors Counselors Counselors Cassica Slater Lessica Slater Cassica Slater Cass	Cathy Jacob	